

# Personal development plan (PDP)



No.	What I need to learn or achieve	Structured formal development (courses, qualifications, formal mentoring, coaching etc.)	Informal self-directed development (reading, e-learning etc.)	Review date
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## Short-term aims (one year)

Example	To confidently use Zoom to run a virtual workshop.	Zoom online learning tutorials	Search YouTube for tips on virtual workshops. Speak to people in my network who have done virtual workshops. Run a pilot session with friends.	30 June